



## **IQAC Circular**

02.07.2025

Ref No.:BCET/IQAC/2025-26/MoM1/Circular-1

A meeting of the Internal Quality Assurance Cell of Behara College of Engineering and Technology-V1 (A.Y.2025-26) is scheduled on 04.07.2025 at 3:30pm in IQAC Room. Honourable Principal Sir, All the members of IQAC, Hods are requested to attend the meeting.

### **Agenda:**

1. Review of IQAC Activities
2. Discussion on feedback system
3. Course File of I B Tech II Sem Submission
4. Attendance books Submission
5. Website related Information
6. Model Lesson Plans of II-I,I-I Submission



V Anil Kumar

IQAC Coordinator  
IQAC CO-ORDINATOR  
Behara College of Engineering and Technology  
88<sup>th</sup> ward, Narava, G V M C,  
Visakhapatnam-530027



## Minutes of Meeting

Ref No.:BCET/IQAC/2025-26/MoM1

Referring to Circular Ref No.:BCET/IQAC/2025-26/MoM1/Circular-1 dated 02.07.2025, a meeting took place in IQAC Room. During this session, the following agenda points were discussed.

### Agenda:

1. Review of IQAC Activities
2. Discussion on feedback system
3. Course File of I B Tech II Sem Submission
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5. Website related Information
6. Model Lesson Plans of II-I,I-I Submission

S NO	DESCRIPTION	RESPONSIBILITY
1	Activities, Functions of IQAC	IQAC Committee
2	FeedBacks of 2 <sup>nd</sup> Sem to each faculty	Exam Cell & IQAC
3	Course File Submission to IQAC	Each Faculty
4	Attendance Books	Concerned HoDs
5	College Web Site Related Information	Different Departments
6	Model Lesson Plans submissions	Every Faculty



# BEHARA

COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE NEW DELHI & Affiliated to JNTU-GV, Vizianagaram  
88th Division, Narava, GVMC, Visakhapatnam, Andhra Pradesh 530027, India



**IQAC**

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S.NO.	Name of Staff	Department	Signature
1.	V. Anil Kumar	IQAC	V. Anil Kumar
2.	G. Srikanth	Exam Cell/Deputy	G. Srikanth
3.	Y. Pavani	BS&H	Y. Pavani
4.	K. S. P. Keerthi	CSE	K. S. P. Keerthi
5.	S. NIKITHA	BS&H	S. NIKITHA
6.	D. Kijan Kumar	MECH	Kijan Kumar
7.	A. Chandra Sekhar Rao -	MECH -	A. Chandra Sekhar Rao -
8.	Ch. Govindaraju -	EEE -	Ch. Govindaraju -
9.	Dr. G. Berth Amogh	English -	Dr. G. Berth Amogh
10.	Ch. Narayana Rao	HOD-CSE	Ch. Narayana Rao
	Dr. B. Devi	HOD-BS&H	Dr. B. Devi

V. Anil Kumar

IQAC

D. Isha  
Principal Sir  
BEET.