



## IQAC Circular

20.01.2025

Ref No.:BCET/IQAC/2024-25/MoM1/Circular-1

A meeting of the Internal Quality Assurance Cell of Behara College of Engineering and Technology-V1 (A.Y.2024-25) is scheduled on 23.01.2025 at 3:30pm in IQAC Room. Honourable Prinicipal Sir, All the members of IQAC, Hods are requested to attend the meeting.

### Agenda:

1. Review of IQAC Activities
2. Discussion on feedback system
3. Course File of I B Tech I Sem Submission
4. Attendance books Submission
5. Website related Information
6. Model Lesson Plans of I-II Submission

V Anil Kumar

IQAC Coordinator  
**IQAC CO-ORDINATOR**  
Behara College of Engineering and Technology  
88<sup>th</sup> ward, Narava, G V M C,  
Visakhapatnam-530027



## Minutes of Meeting

Ref No.:BCET/IQAC/2024-25/MoM1

Referring to Circular Ref No.:BCET/IQAC/2024-25/MoM1/Circular-1 dated 23.01.2025, a meeting took place in IQAC Room. During this session, the following agenda points were discussed.

### Agenda:

1. Review of IQAC Activities
2. Discussion on feedback system
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S NO	DESCRIPTION	RESPONSIBILITY
1	Activities, Functions of IQAC	IQAC Committee
2	FeedBacks of 1 <sup>st</sup> Sem to each faculty	Exam Cell & IQAC
3	Course File Submission to IQAC	Each Faculty
4	Attendance Books	Concerned HoDs
5	College Web Site Related Information	Different Departments
6	Model Lesson Plans submissions	Every Faculty



**BEHARA**  
COLLEGE OF ENGINEERING AND TECHNOLOGY  
Approved by AICTE NEW DELHI & Affiliated to JNTU - GV, Visakhapatnam  
88th Division, Narava, GVMC, Visakhapatnam, Andhra Pradesh 530027, India  
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**IQAC**

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|-------------------------|---------------------|------------------|
| 1. R. praveen kumar     | L/Mech              | PD               |
| 2. D. Kiyon kumar       | L/Mech              | KG               |
| 3. G. Sankar            | Asst. Professor ECE | Sankar           |
| 4. S. NIKITHA           | Asst. Prof BSEH     | S. Nikitha       |
| 5. K. S. P. Keshu       | Asst. Prof CSC      | Keshu            |
| 6. B. Devi              | MOC. Prof BSEH      | Devi             |
| 7. K. a. s. Varadachari | BSEH                | Varadachari      |
| 8. Ch. Govinda Raju     | BSEH Professor      | Ch. Govinda Raju |

V. Aniff  
23/1/2026  
IQAC Co-ordinator

**IQAC CO-ORDINATOR**  
Behara College of Engineering and Technology  
88th ward, Narava, GVMC,  
Visakhapatnam-530027

H. Sankar  
23.1.2026  
Principal Sir

**PRINCIPAL**  
Behara College of Engineering and Technology  
88th ward, Narava, GVMC,  
Visakhapatnam-530027